 **PSSC Minutes**

|  |  |
| --- | --- |
| **Chair:** Candace Muir | **Meeting Room:** HMS |
| **Date:** Monday November 4, 2019 | **Meeting Time**: 6:30-8:15 |

**Present** (**✓**) **Regrets (R)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **✓** | Theresa Ketchum Boudreau (principal) | **✓** | Candace Muir | **✓** | Tracey Marshall |
| **✓** | Krista Webb | **✓** | Janice Linden (teacher rep) | **✓** | Pam Wallace(recorder) |
|  |  | **R** | Sue Delong |  |  |
| **R** | Jackie Parks | **✓** | April Sullivan |  |  |
| **✓** | Shelly Tupper | **R** | Jasmine Belding | **R** | Dorothy Price |
|  |  |  |  |  |  |

**Agenda Items**

| **Discussion / Action** | | **Owner** |
| --- | --- | --- |
| 1.0 | **Call to Order** | Candace Muir |
| 2.0 | **Approval of Agenda**  **Review and revision of Minutes** | Candace Muir |
| 3.0 | **Principal’s Report**  **Demographics:** Population 332 (Prime 132, Late FI 58, FI 142)  6- 113, 7-115, 8-104  **Academics:**   * Wildcat 30 initiated- first 4 week cycle complete. Students working on Remembrance Day activities * Teachers working on benchmarking for data collection (English, French, Math) * November 4- 7 (Career Week), Nov 7 (Remembrance Day Ceremonies), Nov 6 (Take your kid to school day with 10 children coming to HMS), Nov 18 Report cards, Nov 21 Career Fair * Parent Teacher/Student Conference: Nov 21 evening, 22 morning   **Sports/Clubs:**   * Badminton teams picked and basketball coming up * Librarian Nancy Long and Volunteers (Web/techie Wednesdays; Craft Thursdays) * Art Club, Peer Helpers, chess club and many more   **Wellness/Social/Community:**   * Many activities in school including: House Rally/Field Day (Oct 5), Pie Throwing, Garden Harvest/Breakfast program, WE Day Halifax (Oct 16), Immunization Gr 7 (Oct 18 (95% for HPV/dtap), Annual fall fair and car show Oct 25 raised $1700 for Breakfast/lunch program, Halloween dance and costume contest, Nov 13 Kindness day, Wacky Wednesdays (Occupational Dress up, International Children’s Day, PJ day), Emergency plan, fire alarms, evacuation practice, lockdown procedures, School pictures and retakes, Nov 30 Santa Claus Parade.   **Staff PD:**  Many Professional learning opportunities occurring including:   * Social Emotional Learning- staff book study * School self-evaluation- Nov 8 * Professional Learning Communities and request for services * Nov 8 PL/report card prep day * Nov 19- TKB hosting Principal’s cluster meeting * November 22- Wellness component and Growth Mindset | Theresa Ketchum-Boudreau and PSSC members  Pam W to send to Candace Muir |
| 4.0 | **School Improvement Plan (SIP)**   * PSSC members show video by Francis Bennett on new format for SIP development * Core leadership team is looking at data for SIP’s to inform DIP and then PIP * Atypical data is examined for strengths and areas for improvement * SIP to address what is within locus of control | Theresa Ketchum Boudreau |
| 5.0 | **Newsletter**   * Nancy Long is helping with newsletter * Wildcat 30 is helping with the PURR news | Theresa Ketchum Boudreau |
| 6.0 | **DEC Report:**   * Deferred | No representative |
| 7.0 | **New Business:**   * Flow of traffic: Despite clear signage parents continue to do U-turns in unsafe manner. Ongoing education of parents through voicemail and website * Buses are being asked to wait 10 minutes after last bell before departing | Theresa Ketchum Boudreau |
| 8.0 | **Round Table Discussions:**   * No concerns | Candace Muir |
| 9.0 | **Upcoming Dates:**   * Nov 4-7 Career Week * Nov 6 Take your kid to work day * Nov 7 Remembrance Day Ceremonies * Nov 13 Kindness day * Nov 18 Report cards * Nov 21 Career Day * Nov 21/22 Parent teacher (21 evening) (22 morning) * Nov 30 Santa Claus Parade |  |

Adjournment: 7:38

**Minutes submitted by:** *Pamela Wallace*

**Next Meeting:**  Next HMS meeting December 2, 2019 at 6:30

**Topics for next meeting:**

* **Budget discussion**
* **Green Paper**